

OHIO TOWNSHIP TRUSTEES

August 25, 2023

The trustees met in special session with all members present.

Also present were Dave O'Connor and Emily Supinger

The meeting was called to order at 8:30 am by Mr. Hinson.

Mr. Hinson asked Dave O'Connor what vehicle maintenance should the township expect from his replacement; answer was oil changes and inspections. It was also noted that a CDL license will be required due to two of the trucks having air brakes.

Mr. Hinson noted that there some daily operations that the trustees may not be aware of. Mr. Hinson reviewed a list compiled by Dave O'Connor noting routine operations and vendor contacts.

The trustees asked Dave O'Connor to get pricing from AJ Hensley for the balance of seasonal mowing needs.

Mr. Hinson will be the primary contact for PTFD Asst. Chief Jim Watkins for the time being. Ms. Niehaus will monitor the maintenance emails. Mr. Hinson will monitor the maintenance phone messages.

Dave O'Connor was asked to contact A&A Safety in regards to completing the ODOT road sign grant program.

There was discussion on keeping Dave O'Connor on as a part time employee to assist with the transition to a new employee. Bill Gilpin noted that his current salary amounts to approximately \$32 per hour.

Ms. Niehaus made a motion to pay Dave O'Connor \$32 per hour as a part time employee, seconded by Mr. Vogelsang. All members voted "yea"

Mr. Hinson asked about our road salt situation. Dave O'Connor noted we have about 100 tons on hand and will check with Morton about about getting more.

Dave O'Connor reported that the firehouse roof needs repaired and that he is getting quotes for the necessary repairs.

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There was discussion on the upcoming hiring process. Emily Supinger will update the job description, will post on the center for local governments and township website; job ad will run in the Clermont Sun. Bill Gilpin will forward resumes received to the trustees as they come in.

The consensus was to post the job ad with a salary range of \$50k to \$65k depending upon qualifications; deadline to apply is September 29; a special meeting was scheduled for October 2nd at 4pm to conduct interviews.

Ms. Niehaus made a motion to adjourn at 10:04am, seconded by Mr. Vogelsang. All members voted "yea"